

RISK COMMUNIQUÉ

Driver Selection Criteria

Vehicles are one of the most important assets that your organization has. The safe operation of these vehicles, particularly during emergency response, depends greatly on the ability and skills of the driver.

With so much, literally riding in the driver's hands, your organization should select and utilize only the best drivers. Selecting, training and maintaining good, safe drivers should not be left to chance. Your organization can minimize negative attributes and maximize the good attributes of a driver by utilizing the following operations and methods.

Motor Vehicle Reports (MVRs)

Knowing your drivers on and off duty driving habits and records is an important tool in both selecting and maintaining the safest drivers for your vehicles. Routine administrative reviews of all drivers' MVRs is the most effective way to know the specific driving habits of individual drivers. Glatfelter Commercial Ambulance recommends that all MVRs be reviewed annually or minimally every three years and that a copy be retained in each employee's personnel file.

An evaluation criteria should be included as part of the evaluation process and should be used so that everyone's records are evaluated equally.

Department of Motor Vehicles Transcript Evaluation Requirements

Class A Violation

An individual who has a Class A violation within the past three (3) years normally receives a license suspension from the Department of Motor Vehicles which issued the license. In addition Glatfelter Commercial Ambulance guidelines call for suspension of driving privileges for anyone convicted of a Class A violation for a period of eighteen (18) months. These individuals would also be required to attend an approved driver-improvement program, or equivalent training, and be re-certified to operate the organization's vehicles.

Class B Violation

Any individual who has a combination of two (2) Class B moving violation convictions and/or chargeable accidents in a three (3) year period will be issued a warning letter.

Any individual who has a combination of three (3) moving violation convictions and/or chargeable accidents in a three (3) year period will be issued a suspension of driving for a period of ninety (90) days.

Any individual who has more than three (3) moving violation convictions or three (3) chargeable accidents or any combination of more than three (3) of the formerly stated violations in a three (3) year period will be issued a suspension of driving for a period of one (1) year. In addition, this individual would be required to complete an approved driver improvement program and be re-certified to operate the organization's vehicles.

Note: Unusual circumstances with individual cases would be evaluated on a one-to-one basis.

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Violations

Designation of Type A and Type B violations are based on a survey of state point systems. Violations receiving higher numbers of points are classed as Type A.

Type A Violations

1. Driving while intoxicated.
2. Driving under the influence of drugs.
3. Negligent homicide arising out of the use of a motor vehicle (gross negligence).
4. Operating during a period of suspension or revocation.
5. Using a motor vehicle for the commission of a felony.
6. Aggravated assault with a motor vehicle.
7. Operating a motor vehicle without owner's authority.
8. Permitting an unlicensed person to drive.
9. Reckless driving.
10. Hit and run driving.

Type B Violations

All moving violations not listed as Type A violations. (Exceeding posted speed limit is a Type B violation).